

Home Application Form Acknowledgement Letter Self Assessment Toolkit View Application Form Clinical Indicators View HCO Complaints Accreditation History H

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PERFORMANCE EVALUATION OF ASSESSOR BY HEALTH CARE ORGANISATION (HCO)/ PRINCIPAL ASSESSOR/ NABH OFFICIAL

(Confidential)

Assessor ID: (To be filled in by NABH)

1. Name of the Assessor: 2. HCO under assessment:

KASHI NETRALAYA 27/03/2019

3. Dates of assessment:

4. Feedback on performance based on the following parameters:

Parameter			Ra	nting		Commints
 1.Knowledge of HCO practice and NABH requirements A. Has in depth knowledge of Standards and Objective elements(OEs) B. Competent in required assessment skills C. Exhibits ability to learn and apply new skills D. Keeps abreast of current developments 	O Poor	⊖ Fair) Good	⊖Very Good	O Excellent	
 2.Assessment skills A. Interpret and apply appropriate objective elements B. Is flexible and open to accept HCOs method of implementation of standards within resources and infrastructure constraints, as long as the intent is met. C. Gathers and analyses information skilfully without any bias and pre-conceived notions D. Adheres to ethical principles 	O Poor) Fair) Good	⊖Very Good	O Excellent	
 3.Adaptability A. Adapts to changes during assessment B. Manages conflicting demands during the assessment within time frame C. Accepts instruction and/or constructive feedback D. Changes approach or method to best fit the situation 	O Poor	⊖ Fair	() Good	⊖Very Good	O Excellent	
 4.Time management A. Arrives at HCO and meetings/discussions on time B. Begins working on time & uses time effectively C. Reviews Documents and prepare points for observations D. Communicates any delays 	O Poor	⊖ Fair	O Good	⊖ Very Good	O Excellent	
 5.Communication & information collection skills A. Expresses findings and observations well verbally B. Expresses findings and observations well in written form C. Exhibits good listening and comprehension skills D. Proficient in computer skills E. The NCs/observations are clearly documented and HCO is able to use these for CAPA 	O Poor) Fair	O Good	⊖ Very Good	O Excellent	

6.Team player and inter-personal management skills	O Poor	⊖ Fair	O Good	⊖Very Good	O Excellent	
A. Works cooperatively in group situations						
B. Exhibits diplomacy and consideration						
C. Displays positive outlook and pleasant manner						
D. Offers assistance and support to co-assessors and to develop trainee assessors						
E. Works actively to prevent and if necessary resolve conflicts						
7.Planning and organization capability						
A. Prioritizes and plans work activities	0	0	0	○Very	0	
B. Plans for additional resources	Poor	Fair	Good	Good	Excellent	
C. Works in an organized manner						
8.Any other significant observations	O Poor	⊖ Fair	O Good	⊖Very Good	O Excellent	